

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF HARRIS
COUNTY DEPARTMENT OF EDUCATION**

Notice is hereby given that a meeting of the Board of Trustees of Harris County Department of Education will be held on the **20th day of November 2024 at 1:00 p.m.** for the Board to conduct the business of that meeting. The meeting will be held in Conference Room 401 of the Administration Building, 6300 Irvington Boulevard, Houston Texas. Such a meeting is a **REGULAR BOARD MEETING**.

The subjects to be discussed or considered or upon which any formal action might be taken are on the Agenda following.

Additionally, from time to time an issue will be raised concerning an item on our agenda that had not been anticipated. The issue, while within the scope of the agenda topic, may be one that is required or authorized by law to be considered in executive session rather than in public session. In order for the Board to consider such issue in executive session, rather than postpone consideration of it until the next board meeting, the Board lists below most if not all be all of the sections of the Open Meetings Act that address the purposes for which the Board may lawfully meet in executive/closed session. The Board's purpose is not to meet in executive session to consider matters not on the agenda for the meeting. Instead, its purpose is to efficiently and timely conduct its business in accordance with the law.

Therefore, if, during the course of the meeting on agenda items covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and purposes authorized by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects matters authorized by law.

Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 To consider the deployment, or specific occasions for implementation of security personnel or devices.

Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.

Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.

Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either: a) the open meeting covered by this notice upon the reconvening of this public meeting, or b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

James Colbert, Jr., County School Superintendent



**The Board of Trustees
November 20, 2024
Agenda of Regular Meeting**

A Regular Meeting of the Board of Trustees of Harris County Department of Education will be held November 20, 2024, beginning at 1:00 p.m.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Invocation** - Aansa Usmani, Data Analyst Coordinator, Research and Evaluation
2. **Pledge of Allegiance to the US flag** - Arnaldo Sandoval-Guerrero, Civic Engagement Project Specialist, Education Foundation of Harris County
3. **Pledge of Allegiance to the Texas flag** - Arnaldo Sandoval-Guerrero, Civic Engagement Project Specialist, Education Foundation of Harris County
4. **Open Forum** - Gov't Code 551.007 - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.
5. **REPORTS AND PRESENTATIONS**
 - A. **Employee of the Month** - Dr. Tyrone Sylvester, Executive Director of Human Resources
 - B. **Superintendent Monthly Report** - James Colbert, Jr.
 - C. **Annual Division Update** - Yolanda Pyrtle, Division Director, Research and Evaluation Institute
 - D. **Annual Division Update** - Trina Silva, Director, Education Foundation of Harris County
 - E. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.
 - F. **Report of Board Committees** - Committee Chairs
 - G. **Monthly Financial Reports through 10/31/2024** - Dr. Jesus Amezcua, Assistant Superintendent for Business Services

6. **ACTION ITEMS - CONSENSUS**

A. Consider ratification/approval of the following Business Services items:

1. Disbursement Report
2. Budget Amendment Report
3. Monthly Investment Report for October 2024

B. Consider approval of the following Meeting Minutes:

1. October 16, 2024 Regular Board Meeting Minutes

C. Consider ratification of the following grant awards:

1. **Consider ratification of grant funds totaling \$2,000,000 from the Texas Education Agency for CASE for Kids' Nita M. Lowey 21st Century Community Learning Center(s) Cycle 12, Year 2 grant for the period 08/01/2024 through 07/31/2025. CASE for Kids anticipates serving 750 students.**
2. **Consider ratification of grant funds totaling \$1,521,224 from the Texas Education Agency for CASE for Kids' Nita M. Lowey 21st Century Community Learning Center(s) Cycle 11, Year 4 grant for the period 08/01/2024 through 07/31/2025. CASE for Kids anticipates serving 936 students.**
3. **Consider acceptance of the Notice of Award (NOA) 06CH011535-05-05 from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF), Office of Head Start (OHS) for a budget revision in the amount of \$478,553 for the budget period of 1/1/2024 through 12/31/2024.**

D. Consider approval of the following grant proposal:

1. **Consider approval of a grant proposal in the amount of \$14,045,792 for a five-year period, to the U.S. Department of Health and Human Services, Administration for Children and Families, Office of Head Start to provide Head Start and Early Head Start services to eligible children and families in east Harris County, Texas.**

E. Consider ratification/approval of the following Interlocal Contracts:

1. **Consider approval of amendment #3 to Interlocal (Revenue) agreement with Harris County from 04/25/2023 through 12/31/2026 for the amended budget line items and consolidation totaling the amount of \$7,100,000 for CASE for Kids to provide summer activities and projects, college and career readiness projects, program site visits, and coaching to each of the four Harris County Precincts.**

2. **Consider ratification of Interlocal (Revenue) agreements for FY 2025 in the aggregate amount of \$1,264,200 with ABS West and the following districts:** Fort Bend ISD for nine (9) out-of-county annual contracts in the amount of \$259,875 (\$28,875 each), and Conroe ISD for fifteen (15) out-of-county annual contracts in the amount of \$433,125 (\$28,875 each) for the contract period of 08/26/2024 through 06/05/2025; Tejano Center for Community Concerns for one (1) in-county annual contract in the amount of \$23,800 (\$23,800 each) for the contact period of 09/17/2024 through 06/05/2025; and Houston ISD for twenty-three (23) in-county annual contract in the amount of \$547,400 (\$23,800 each) for the contract period of 08/12/2024 through 06/30/2025.
3. **Consider ratification of Interlocal (Revenue) agreements for FY 2025 in the aggregate amount of \$552,475 with ABS East and the following districts:** Dayton ISD for twelve (12) in-county annual contracts in the amount of \$285,600 (\$23,800 each); Galena Park ISD for two (2) in-county annual contracts in the amount of \$47,600 (\$23,800 each); Galveston ISD for one (1) out of-county annual contracts in the amount of \$28,875 (\$28,875 each) for the contract period of 08/26/2024 through 06/05/2025; and Houston ISD for eight (8) in-county annual contracts in the amount of \$190,400 (\$23,800 each) for the contract period of 08/12/2024 through 06/30/2025.
4. **Consider ratification of Interlocal (Revenue) agreement for Center for Educator Success with Fort Bend ISD in an amount not to exceed \$195,000** to implement its Five-Year Certification and Support program (30 candidates; 10 seats per year) for the period of 09/01/2024 through 08/31/2029 (FY 24-25 through FY 28-29).
5. **Consider ratification of the School-Based Therapy Services Interlocal (Revenue) agreement for the period of 08/16/2024 through 08/15/2025 in the aggregate amount of \$95,010 with the following district:** Dayton ISD (63 students served in FY2023) to provide therapy services.
6. **Consider ratification of Interlocal (Expenditure) agreements for FY 2025 in the aggregate amount of \$20,000 with CASE for Kids Project: CASE Debates and the following entities for the term of 09/16/2024 through 08/31/2025:** Alief ISD in the amount of \$7,500; Goose Creek Consolidated ISD in the amount of \$2,500; Spring Branch ISD in the amount of \$5,000; and YES Prep Public Schools-Brays Oaks in the amount of \$2,500; and YES Prep Public Schools-North Central in the amount of \$2,500 (a maximum of 200 students served).
7. **Consider approval of Interlocal (Revenue) agreement for Center for Safe and Secure Schools with Tejano Community Center/Raul Yzaguirre Schools for Success (RYSS) for Development of School Behavioral Threat Assessment Manual for an amount not to exceed \$6,375 for the period of 12/02/2024 through 12/12/2024.**
8. **Consider approval of Interlocal (Revenue) agreement for Center for Safe and Secure Schools with Tejano Community Center/Raul Yzaguirre Schools for Success (RYSS) for one session of Professional Development of Basic ICS and NIMS for Campus and District Administration for an amount not to exceed \$2,125 on 12/13/2024.**

9. **Consider ratification of Memorandum of Understanding contracts (non-monetary) for the CASE for Kids Afterschool Strategic Investment (ASI) program with the following organizations:** Boys & Girls Club of Greater Houston; Boys & Girls Club of Brazoria County; Harris County Public Library; and Harris County Precinct One for the period of 10/01/2024 through 09/30/2025. The ASI program allows CASE for Kids to certify after-school investment of funds through collaborators as part of HCDE's Houston-Galveston Area Council contract. ASI provides allowable out-of-school time quality resources in return.

F. Consider approval of the following items for the HCDE Choice Partners Cooperative:

1. **Consider approval of the Contract Award for job no. 24/047TC for Maintenance (All Trades) and Job Order Contracting (JOC_IDIQ) Single Trade Component for the period of 11/20/2024 through 09/17/2025 with the following vendors:** AZTECA Designs, Inc. dba Azteca Designs and Construction (24/047TC-07); Bear Construction Company (24/047TC-08); Cavalry Construction Company, LLC (24/047TC-10); Jesse A Bratton dba Cosmo Electric Services (24/047TC-12); and QSS, L.C. dba Quality Security Systems (24/047TC-23).
2. **Consider approval of HCDE Interlocal agreements with:** Brownfield ISD, Brownfield, Texas; Calhoun County, Port Lavaca, Texas; Grace Community Church of San Antonio, Universal City, Texas; Gulf Coast Water Authority, Texas City, Texas; Harris County Hospital District dba Harris Health, Houston, Texas; Harris County Emergency Services Department (ESD) No. 48, Katy, Texas; La Joya City, La Joya, Texas; Lamar CISD, Rosenberg, Texas; Riesel ISD, Riesel, Texas; and Troy ISD, Troy, Texas.

G. Consider approval of the following items for Internal Purchasing:

1. **Consider approval to amend CH Local FY 2025 to add Corgan Associates, Inc. (job 24/042IA)** in the aggregate amount not to exceed \$150,000 for architectural design services; increase Burlington English (job #22/044KN-01) by \$62,480 for an aggregate amount not to exceed \$170,000 for Adult Education technology services; increase the City of Houston Water by \$35,000 for an aggregate amount not to exceed \$160,000 for utilities; and increase HillCo Partners, LLC (job #20/038KJ) by \$10,000 for an aggregate amount not to exceed \$285,000 for governmental relations services.
2. **Consider approval of Interlocal agreement for Business Services with Allied States Cooperative (Education Service Center Region 18)** to purchase goods/services not available through HCDE's Choice Partners cooperative program, including but not limited to the purchase of Special Schools software.

H. Consider ratification of the following Revenue Agreements:

1. **Consider ratification of (Revenue) agreement with Tejano Center for Community Concerns in the amount of \$322,035 for the period of 09/01/2024 through 08/31/2025** for HCDE's Business Services (Accounting, Business, E-rate, Human Resources, Purchasing and Superintendent administrative support) to provide ongoing support and streamline processes.

7. **ACTION ITEMS - NON-CONSENSUS**

1. **Consider Approval of Resolution regarding House Bill 3033 Designation of Nonbusiness Days relating to Texas Public Information Act for calendar year 2025.**
 2. **Consider adoption of Board Resolution to cast HCDE's votes for the Harris Central Appraisal District Board of Directors**
 3. **Consider approval of the proposed Annual Budget Calendar for Fiscal Year 2025-2026.**
 4. **Consider approval of the Competitive Sealed Proposal (CSP) as the project delivery/contract method** for the demolition, site clearing, and playground surface installation projects at Tidwell Head Start and LaPorte Head Start Centers.
 5. **Consider approval of Change Order #1 with Geofill Material Technologies dba Geofill Construction (CSP #23/011IA)** and delegate authority to the Superintendent or his designee to negotiate, finalize and execute the change order for the Coolwood Head Start, Site Work, and Utilities Project, to install a Natural Gas Standby Generator and Gate Operators in the amount of \$1,313,687.
8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
- A. **Deliberate** the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employee, including, but not limited to, Superintendent's evaluation and contract.
 - B. **Deliberate** the purchase, exchange, sale and/or value of real propert(ies) and obtain legal advice regarding the same.
 - C. **Obtain legal advice** regarding pending litigation against HCDE.

9. **Discussion and possible action regarding future agenda items**
10. **RECONVENE** for possible action on items discussed in executive session
 - A. Possible action regarding Superintendent's contract.
 - B. Possible action regarding pending litigation against HCDE.
11. **INFORMATION ITEMS**
 - A. **Human Resources**
 1. Personnel
 2. Employee Count
12. **ADJOURN** - Next regular meeting is scheduled for Wednesday, December 18, 2024, at 1:00 p.m.

A handwritten signature in blue ink, appearing to read "James Colbert, Jr.", is centered on the page.

James Colbert, Jr.
County School Superintendent